



taos community foundation

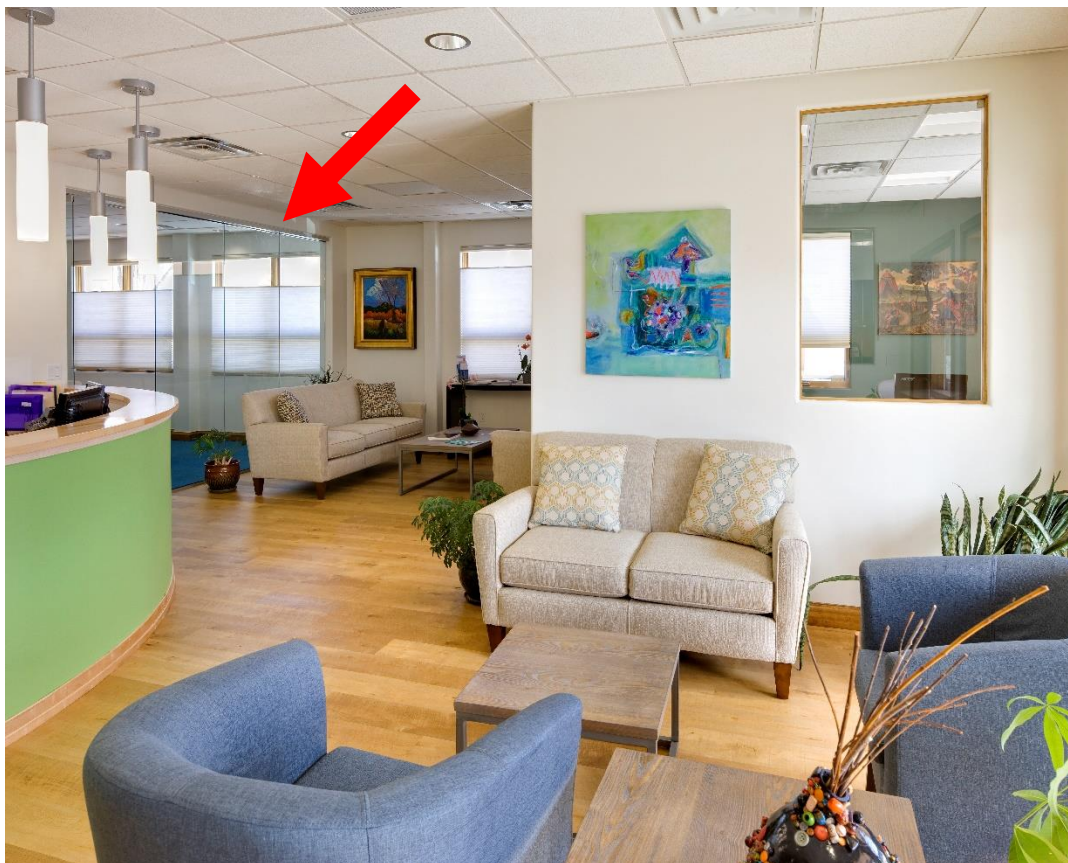
## Request for Proposals

### Donor Recognition Wall

Taos Community Foundation has been a strong force in the community for over 20 years and has emerged as the philanthropic center in the region. Our new building signals a strong presence that provides a space for nonprofit organizations and community conversations to emerge. The professional office lends credibility and stability to our organization. We've seen growth across all areas of our programming; assets under management, grant awards and charitable fund expansion, resulting in a strong pathway forward.

The Foundation launched a formal Building Campaign in August, 2018 to secure contributions to purchase our current office space that we moved into 1 year ago. As a means of recognizing our generous donors, the Foundation will commission a work of art that will be a permanent installation in the building. The sculptural work will keep in mind the look and feel of our new space and will feature individual components that bear each donor/family name, based on set giving levels.

Utilizing a community curator committee as selected by the Foundation, we are seeking to create a donor recognition wall as a permanent art-installation at the entrance to the Foundation's conference room. The specific location is visible to both the immediate lobby area and the entrance to the conference room. (See red arrow below)



**We would like to invite you** and other local glass artists to submit proposals to participate in this permanent and collective glass art wall at Taos Community Foundation.

**Specifications:** Utilizing a current glass wall area that is an entrance to the conference room, there are (3) 8' 6" h x 34" w glass panels that expand floor to ceiling. We envision the installation being unattached to the current glass panels but rather a self-contained installation that will utilize floor and ceiling anchors. We will rely on artist to design how this will best fit in with the current wall system and office furnishings.

The installation will showcase individual donor names in accordance with giving levels as set by our recent Building Campaign that was launched publicly in August, 2018. The giving levels are reflective of the following:

<u>Donor Category</u>	<u>Donor Gift Level</u>	<u>Estimated Number of Gifts by Level</u>
Platinum Donor	\$ 30,000 and above	5
Gold Donor	\$ 20,000 - \$ 29,999	5
Silver Donor	\$ 10,000 - \$ 19,999	10
Turquoise Donor	\$ 5,000 - \$ 9,999	20
Mica Donor	\$ 1,000 - \$4,999	20

The donor categories are set only as a means of grouping by the gift level, so the name of the category – Platinum for instance – does not necessarily need to be identified in the overall art piece. We anticipate that upon the artist being selected, and the installation rendition being made public, that there will be additional donors wishing to participate. With this in mind, the submitted design/concept will likely require some additional pieces being incorporated. There will be a final deadline for all donors to commit, so this will not be a donor recognition wall that will have new names added to it as an ongoing project. We want to give each artist as much creative latitude as possible while also maintaining the overall vision for the installation.

**The art installation must:**

- Accommodate and differentiate (by varying sizes, colors, etc) donors by name and giving level. Artists shall propose how names will be displayed/incorporated into the art piece.
- Be able to be a stand-alone piece that is not attached in any way to the existing glass wall
- Be compatible with the Foundation's mission and compliment the style and design of the office.
- Be durable for high (visitor) traffic area

**Preview of Office Space:** Taos Community Foundation will host a presentation meeting for interested artists, so one may see the office and get a feel for the current furnishings and space. This is an open meeting and any interested artist is encouraged to attend.

The meeting is set for **Thursday, May 2nd at 10:30** An RSVP to this meeting is recommended.

**Submissions:** Each invited artist will need to submit ideas in drawing as follows:

- One design drawing/rendering for how an individual “donor” piece will be named/presented as part of the overall installation
- One drawing of the overall donor recognition wall
- Detailed schedule of how long the project will take to complete and install.
- Artist resume
- Up to five photos of previously created work completed by the artist

**Selection Criteria:**

- Quality of the work (15 points)
- Style and nature of the work including how it demonstrates compatibility with the style/furnishings of the office space (15 points)
- Permanence with regard to structural and surface soundness, and resistance to excessive maintenance or repair costs (15 points)
- Ease of installation, future maintenance and repair (15 points)
- Ability of artwork to clearly communicate 5 different donation levels (15 points)
- Technical feasibility and the ability of the artist to successfully complete the work as proposed during the timeline provided (15 points)
- Preference will be given to artists who live/work in northern New Mexico (10 points)

**Dates:**

- **Announcement: April 11<sup>th</sup>, 2019**
- **Preview of Office Space TCF Thursday, May 2nd 2019, 10:30 am**
- **Deadline for artist Questions Submitted in writing (e-mail is ok) to TCF Tuesday, May 7<sup>th</sup> at 5:00 pm**
- **Response to Questions issued: Friday, May 10th, 2019**
- Submit proposals by **Thursday May 16th 2019, 5:00 pm**
- Results of the selected artist will be announced by **Thursday, May 23rd, 2019.**
- Meeting with artist and design committee to review final specifications and outline installation schedule – To be determined
- Final Work received/installed no later than **Wednesday, July 31st, 2019**
- Grand Opening Community Reception – To be determined

The Donor Recognition wall will be promoted as part of a community celebration and the selected artist is encouraged to participate in that celebration.

**Submit proposals and direct questions to:**

Alix Henry, Donor Wall Coordinator  
 Taos Community Foundation  
 115 La Posta Rd.; Suite A  
 Taos, NM 87571  
 (575) 737-9300  
[info@taoscf.org](mailto:info@taoscf.org)

**Jurors and Awards:**

- Work will be selected by the Foundation’s Building Campaign Curator Committee.

- The selected work will be awarded a flat-rate \$10,000 award. This amount includes all costs related to the Artist's design and project management fees; all subcontracted costs (materials, fabricators, studio expenses) and overhead costs (fabrication, transportation, delivery, installation of all art components). The artist shall be responsible for all taxes associated with the \$10,000 award.

*Please note: Decisions regarding the selection of art for Taos Community Foundation's Donor Recognition Wall will be informed by the Foundation's Building Campaign Curator Advisory Committee. Decisions about the selection and placement of art are ultimately the sole responsibility of Taos Community Foundation. Taos Community Foundation reserves the right to adjust the proposed schedule.*