



How to Share Taos Community Foundation Grants

Taos Community Foundation is able to award grants because of the generosity of our fund holders and donors. We are proud to support your work, and we encourage our nonprofit partners to share news of their grants, and recognize both Taos Community Foundation and the fund(s) which helped to make the grant possible.

The following guidelines are intended to assist you in sharing your grant in community.

- **Include news of your grant in any publications you produce for distribution.**
This includes press releases, newsletters, brochures, annual reports, board minutes, etc. All publicity mentioning support from the Foundation should refer to **Taos Community Foundation, and the name of the specific fund(s) (rather than the fund holder's name)** identified in your grant award letter. If you have questions about the best way to acknowledge a fund's gift, or about the total monetary award from TCF for publication, please don't hesitate to call us.
- **Taos Community Foundation logo.**
Please use our logo and/or name in all publicity. Various versions of the logo are available. Please contact Louis Jeantete for access to the logo. ljeantete@taoscf.org
- **Digital Photos.**
We want to see your smiling faces! We use your photos on Facebook, on our website, in our reports, in our donor event slideshows and other materials. Please email captioned or titled **high quality** photos in jpeg format to ljeantete@taoscf.org. (Permission to publish photos is assumed. Please be sure you send us photos we may use in public)
- **Share your news with us!**
We love to receive news of press releases and newsletter articles mentioning Taos Community Foundation, as well as any newspaper articles mentioning you have received funding or support from us. If you prefer to mail us hard copies, send them to us at-

Taos Community Foundation
PO Box 1925
Taos NM 87571

Or bring them by our office-

115 La Posta Road Suite A
Taos NM 87571