



**Teacher Grant Application - 2018
Grant Summary – Coversheet (1 page)**

1. Applicant Information:

Applicant Name: _____

Mailing Address: _____

Telephone: _____

Email: _____

2. Funding Initiative (please select one):

Taos Municipal School District

- Academic Enrichment
- Families as Partners in Education

3. Project Details:

Target School: _____

Amount Requested: _____

Target Grade (if project related): _____

4. Statement summarizing the project (50 word limit)

5. Applicant's current position within the school or school district:

6. Statement summarizing applicant's professional expertise/education:

Grant Narrative (1-2 pages)

Please tell us about your project in greater detail by answering the following questions. Avoid jargon particular to your trade – grants are evaluated by people who are not necessarily experts in your field! Your narrative answers should provide a good overview of the project and demonstrate the connection between the project and the important work/benefit of the students.

This funding initiative has become quite competitive and not all projects can be funded – applicants are encouraged to provide a narrative that is detailed and shares how this program/project will enhance student achievement/learning. Incomplete applications will not be considered.

Please provide the following information in the order presented, typed, in no more than 2 pages. Please keep the headings in numerical order and bolded. The **Grant Narrative** Section may be prepared as a separate document and inserted between the **Grant Summary** and the **Grant Signature Page**. Don't worry about trying to keep the TPEF heading in place – we want the process to be easy!

- 1. NM Standards** – What specific New Mexico Common Core Standards are you working toward in this project?
- 2. Participants** -- Who will be participating and how many people and/or students will the project reach?
- 3. Activities** – What activities will be implemented? Please describe if this is a new activity or part of an on-going program/activity.
- 4. Student Results** -- How will the results positively impact the students involved?
- 5. Educational System Results** – How will the results positively impact the larger educational system or community?
- 6. Measurement** – How will you know what changes your project creates?
- 7. Partners** – Please describe any other individuals/organizations/agencies that will work with you to accomplish the outlined project (if applicable)
- 8. Budget** – Please provide a detailed line-item budget, with real prices, including shipping costs of materials ordered. Provide the total. List in-kind contributions (donated materials, etc) if applicable

Signature Page (1 page)

Please submit the following Signature Page with the grant proposal. **Grants proposals submitted with missing or incomplete paperwork will not be considered.**

- Applicant
- Classroom teacher (*if* different from the applicant *and* the program involves a student class/group)
- School Principal

Applicant Signature Title Date

Classroom Teacher Date

School Principal Signature Date

Applications must be submitted via email to

admintcf@taoscf.org

**Deadline is Thursday, September 20 2018 by 5:00 PM.
Early application submission is strongly encouraged.**