



**Teacher Grant Application - 2017
Grant Summary – Coversheet (1 page)**

1. Applicant Information:

Applicant Name: _____

Mailing Address: _____

Telephone: _____ **Fax:** _____

Email: _____

2. Funding Initiative (please select one):

Taos Municipal School District

- Academic Enrichment
- Families as Partners in Education

3. Project Details:

Target School: _____

Amount Requested: _____

Target Grade (if project related): _____

4. Statement summarizing the project (50 word limit)

5. Applicant's current position within the school or school district:

6. Statement summarizing applicant's professional expertise/education:

Grant Narrative (1-2 pages)

Please tell us about your project in greater detail by answering the following questions. Avoid jargon particular to your trade – grants are evaluated by people who are not necessarily experts in your field! Your narrative answers should provide a good overview of the project and demonstrate the connection between the project and the important work/benefit of the students. This funding initiative has become quite competitive and not all projects can be funded – applicants are encouraged to provide a narrative that is detailed and shares how this program/project will enhance student achievement/learning.

Please provide the following information in the order presented, typed, in no more than 2 pages. Please keep the headings in numerical order and bolded. The **Grant Narrative** Section may be prepared as a separate document and inserted between the **Grant Summary** and the **Grant Signature Page**. Don't worry about trying to keep the TPEF heading in place – we want the process to be easy!

1. **NM Standards** – What specific New Mexico Common Core Standards are you working toward in this project?
2. **Participants** - Who will be participating and how many people and/or students will the project reach?
3. **Activities** – What activities will be implemented? Please describe if this is a new activity or part of an on-going program/activity.
4. **Student Results** - How will the results positively impact the students involved?
5. **Educational System Results** – How will the results positively impact the larger educational system or community?
6. **Measurement** – How will you know what changes your project creates?
7. **Partners** – Please describe any other individuals/organizations/agencies that will work with you to accomplish the outlined project (if applicable)
8. **Budget** – Please provide a detailed line-item budget, with real prices, including shipping costs of materials ordered. Provide the total. List in-kind contributions (donated materials, etc) if applicable

Signature Page (1 page)

Please submit the following Signature Page with the grant proposal. Grants proposals submitted with missing or incomplete paperwork will not be considered.

- Applicant
- Classroom teacher (*if* different from the applicant *and* the program involves a student class/group)
- School Principal

Applicant Signature

Title

Date

Classroom Teacher

Date

School Principal Signature

Date

Applications must be submitted via email (hforte@taoscf.org) or by hand-delivery to the Foundation office by **Monday, September 18, 2017 by 5:00 PM.**

hforte@taoscf.org